

# The Richard Whitmore Memorial Award Scholarship 2025

## Securing ongoing development and training for our future

This award is named in memory of Richard Whitmore. Richard was a long-term local government employee with a passion for rates and was dedicated to the need for training in all aspects of local government rate levying and collection.

When Richard decided in 1995 that he was going to leave local government employment, he was convinced by other rating professionals that he should maintain his enthusiasm to the industry by providing training to ensure that new and existing members in local government could be given consistent and adequate training in the requirements of the local government sector. The focus of that training was to ensure that councils complied with the requirements of the Local Government Act 1993, calculation and levying of rates and the various other functions required in a rating office.

After several years Richard decided retirement looked a better option and wandered off to continue writing music and living in the Blue Mountains.

In 2003, Richard was once again called upon to consider providing training. Due to his passion for rating and his belief that all councils and their staff were entitled to be given a level of training commensurate with the degree of importance in which rates play, Richard was eventually convinced that he still had something to offer. Richard then set out to write training manuals for the purpose of delivery to Local Government staff.

It is these manuals and Richard's original training that formed the building blocks of our training material.

Soon after the conference in 2009, Richard became ill and sadly passed away in June 2011, this scholarship is made in memory of his exceptional passion and dedication.

### SCHOLARSHIP INCLUSIONS

Successful scholarship recipients will receive:

- Full conference registration to attend the Revenue Professionals Conference in April.
- Two night's accommodation at the conference venue.
- Registration for any ancillary events associated with the conference.

### THE RICHARD WHITMORE MEMORIAL AWARD

All Richard Whitmore Memorial Award Scholarship applications will be assessed by a panel of judges and the best application formally announced at the conference.

### ELIGIBILITY

- Currently in full time employment within the Revenue Section of NSW local government.

- Submit in up to 200 words: Why you should be considered for the Richard Whitmore Memorial Award Scholarship and why this would be beneficial in your professional development.
- Submit a supporting reference from your General Manager recommending your application for the Richard Whitmore Memorial Award Scholarship.
- Comply with the Terms and Conditions of Richard Whitmore Memorial Award Scholarship.
- Each application will be judged by the Executive Committee based on merit, need and the applicants submission.





NSW  
Revenue  
Professionals

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## Requirements

Scholarship recipients will be required to:

- Attend the annual Revenue Professionals conference in the year awarded or, a subsequent year if permitted in writing and authorised by the Executive Committee.



## How to Nominate

1. Complete the Richard Whitmore Memorial Award Scholarship Application Form.
2. Submit in up to 200 words: Why you should be considered for the Richard Whitmore Memorial Award Scholarship and why this would be beneficial in your professional development.
3. Submit a supporting reference from your General Manager recommending your application for the Richard Whitmore Memorial Award Scholarship.
4. Email your completed application form and supporting documentation to [nswrpconferences@gmail.com](mailto:nswrpconferences@gmail.com) and include in the subject line Richard Whitmore Memorial Award Scholarship Submission. Submissions are to be received by **5pm 7 February 2025**.

## TERMS AND CONDITIONS

These terms and conditions apply to all scholarships awarded by NSW Revenue Professionals Society Inc:

- Scholarship recipients agree to be bound by the NSW Local Government Code of Conduct, the laws of Australia and the policies of their employer whilst they are undertaking their scholarship.
- Scholarship recipients agree to comply with the requirements of the scholarship as specified on the scholarship application form.
- Scholarship recipients must demonstrate that their council's General Manager supports their participation in the scholarship.
- Scholarship recipients must ensure they have read and understood the full requirements of the scholarship they are applying for.
- All applicants should be employed full time in the Revenue Section of a NSW council.
- Where NSW Revenue Professionals Society Inc. membership is offered as part of the scholarship, the successful recipient must complete a NSW Revenue Professionals Society Inc. membership application form and return it within two working days of the scholarship notification.
- NSW Revenue Professionals Society Inc. Executive Committee members are not eligible to be awarded a NSW Revenue Professionals Society Inc. scholarship.
- A maximum of 3 scholarships, will be available to ensure multiple members and professionals are able to receive professional development opportunities.
- The scholarship is limited to only one person per council.
- NSW Revenue Professionals Society Inc. reserves the right to withdraw any offer of scholarship should a breach of these terms and conditions occur.



## Richard Whitmore Memorial Award Scholarship Application Form

Prefix	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other		
Name	First Name		Surname
Council			
Work address			
			Post Code
Position title			
Email			
Phone			
Please attach the following as separate supporting documents:			
<input type="checkbox"/>	Confirmation of your employment (Certificate of Service)		
<input type="checkbox"/>	Why you should be considered for the Richard Whitmore Memorial Award Scholarship and why this would be beneficial in your professional development (max 200 words)		
<input type="checkbox"/>	Supporting reference from your General Manager recommending your application for the Richard Whitmore Memorial Award Scholarship.		

**DECLARATION:**

- I understand the Richard Whitmore Memorial Award Scholarship provides the following:
  - Attendance at the NSW Revenue Professionals Society Inc. annual conference (including accommodation) in the year of the Award.
  - Attendance at one module of the NSW Revenue Professionals Society Inc. training (at no cost to the recipient).
- I understand that all other costs incurred (i.e. travel) will be the responsibility of the Award recipient or their Council (applies to both attendance at the conference and training).
- I will abide by the NSW Local Government Code of Conduct.
- I understand the Richard Whitmore Memorial Award Scholarship is non-transferrable.
- I confirm that I am employed full time at a local government council within New South Wales.
- I have read and understood the NSW Revenue Professionals Society Inc. Scholarship Terms and Conditions (page 2).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return completed form and supporting documentation to  
[nswrprconferences@gmail.com](mailto:nswrprconferences@gmail.com) and include in the subject line Richard Whitmore Memorial  
Award Scholarship Submission.**

*Office Use Only*

*Received by:*

*Date*

