

Notice is hereby given of the

Annual General Meeting

of the
NSW Revenue Professionals Society Inc
to be held

at the Tamworth Regional Entertainment
and Conference Centre (TRECC), Tamworth
Wednesday 4 March 2026 commencing
at 3.15pm

AGENDA

1. Welcome
2. Apologies
3. Confirmation of the minutes – 2025 Annual General Meeting held at the Crowne Plaza Terrigal (attachment 1)
4. Business arising from minutes
5. President's report (attachment 2)
6. Treasurer's report (to be tabled/shared at the meeting)
7. Regional delegates reports (attachment 3)
8. Election of the NSW Revenue Professionals Society Inc Executive Committee
9. General business

ATTACHMENT 1

Minutes of the Annual General Meeting 2025

NSW Revenue Professionals Society Inc
Minutes of the Annual General Meeting
held at
Crown Plaza, Terrigal
Wednesday 19 March 2025 commencing at 4.18pm

1. Welcome – The President, Andrew Butcher, opened the meeting and welcomed all members.
2. Apologies - Nil
3. The Minutes of the 2024 Annual General meeting held at Crowne Plaza Hunter Valley on 20 March 2024 were accepted as tabled:

Moved – Seon Millsteed
Seconded – Robert Hay
CARRIED

4. Business Arising from the Minutes: Nil
5. President's report – the report was accepted as tabled.

Moved – Laurie McGuinness
Seconded – Brad Filmer
CARRIED

6. Treasurer's report – the report was tabled at the meeting.
Andrew explained to the members that Jane is being paid as a bookkeeper, whilst the transition occurs with the new treasurer. The honorarium that would be paid to the Treasurer's role is being used to pay for Jane's services.

What is held in the storage unit? (Robert Hay)

There is old merchandise and conference items, along with business documents i.e. registration of the business name and meeting minutes and treasurer reports.

Should we digitise the records? (Donna Scott)

Agreed these should be scanned and paper documents destroyed appropriately

Moved – Robert Hay
Seconded – Andrea Dolan
CARRIED

7. Regional delegates reports - the reports were accepted as tabled

Moved – Nick Lew
Seconded – Andrea Dolan
CARRIED

8. The results of the election of the NSW Revenue Professionals Society Inc Executive Committee were announced as follows:

All Regional Executive members nominated were deemed elected:

- 1) Wendy ROBINSON Queanbeyan – Palerang
- 2) Chad BLAKE City of Newcastle
- 3) Ian CLAYTON Mid-Western Regional
- 4) Emma MURPHY Inverell
- 5) Seon MILLSTEED Tamworth

All Metropolitan Executive members nominated were deemed elected:

- 1) Andrea DOLAN Canterbury-Bankstown
- 2) Tracey WALKER Sutherland Shire
- 3) Andrew BUTCHER Campbelltown
- 4) Brad FILMER Blacktown

9. General business:

Robert Hay (The Hills) The decline of the regional meetings, and how we do share and upskill new people.

The executive team are more than willingly to attend the region meetings to provide support to the region delegates to provide updates. We ask that the meeting dates are provided and that if we are unable to attend that have the ability to attend by teams. Naomi from Heritage Council is working on having regular meetings for that region and welcome any support that is available.

Fernandez Maruyama (Randwick) gap in rating, 20 years ago cross council training. Why did this stop, and should we consider doing it again?

Discussion the executive team is working towards get the training back up and running, however we are looking for someone to deliver it. If Councils wish to approach neighbouring Councils for training support that it is up them to organise that. Attending region meetings would be a good place to start to share knowledge and build networking.

Dallas McConnell (Wollongong) how to make the forum more interesting? If topics are posted, how do we know?

It was explained how you need to subscribe to the topic and then to the individual post so that you receive the email notification of updates when others respond.

The meeting concluded at 4.42pm

ATTACHMENT 1

President's Report 2025

In this my eighth year as President, I continue to reflect on the hard work respect and dedication from my peers. In particular, the respect I have for John Towers with his 20-year commitment, and more recently, Robert Hay for his continued advice and support. Their dedication and contribution to this organisation has formed a foundation of professionalism second to none in Local Government today. The integrity, diligence and prudence instilled by former presidents John and Robert continue to be the path on which the NSW Revenue Professionals Inc Society (NSWRP) has been established and will remain as my focus into the future.

I would also like to acknowledge the friendship and support from my close friend Neil Charge, or 'Chargie' who quietly passed away on January 9. I worked with Neil for just one year at Camden Council, but our friendship extended well before and after that time. Neil was a true gentleman, he provided the industry with a grounded presence and empowered so many people through his helpful advice and knowledge. Neil gave guidance in a gentle and subtle way, his guiding hand avoided many problems from manifesting into disorder, an example of this was through his seamless attention to detail as our MC by sliding in a joke to fill an unscheduled gap.

The Executive Committee provides an enormous amount of ongoing support to the NSWRP and the whole revenue/rating sector, much of which is unseen. The Executive Committee in its collaboration with the sector will continue to maintain our position at the forefront of local government. It is not only a privilege, but an honour, to represent the NSWRP for the last 12 months, something that I am personally very proud of.

In the last 12 months our NSWRP has been significantly involved in some very public and high-level matters, on some occasions being asked to contribute directly into documents used by key agencies.

The Office of Local Government (OLG), Valuer-General and Local Government NSW (LGNSW) attend our Executive Committee meetings, the highlights of this engagement within the sector are as follows:

- OLG – support the guidance and possible regulations drafting following amendment legislation that is pending ascent. Providing feedback on changes to the Pension Rebate Concession application forms. Provide ongoing support to updates of the Statement of Compliance workpapers.
- LGNSW – continually engage with LGNSW on matters as they arise, the most significant have been regarding the amendments to the Act, the Parliamentary Inquiry and the IPART's review of valuation fees. The Executive Committee continues to advocate alongside LGNSW on establishing clear technical guidance for council staff.
- Valuer-General (VG) – engaging with VG staff on the Val IQ project and supporting the feedback process, representatives continue to attend NSWRP Executive Committee and provide updates as well as take on requests from attending members.
- Independent Regulatory and Pricing Tribunal (IPART) – during the year the IPART has engaged with us as members of the Council Reference Group to identify impacts on the rate peg through changes in the methodology. We have also been involved in the pricing methodology for valuation fees.

The Executive Committee met four times during the year with meetings held at the conference in

Terrigal (x1) and at Rydges in Campbelltown (x3). I would like to thank all members of the Executive Committee for their assistance and support throughout the year:

Vice President Ian Clayton

Secretary Tracey Walker

Treasurer Bradley Filmer

Committee members

Andrea Dolan

Emma Murphy

Wendy Robinson

Seon Millstead

Chad Blake

The Executive Committee continues to remain stable with no members choosing not to accept a nomination for 2026. Chad Blake has completed his first year as a Regional representative and has been a terrific new member to the Executive Committee.

Jane Steiger has been supporting us with our bookkeeping and with the annual conference. Her advice and continued support is truly appreciated as her knowledge and skills are being transitioned.

Turnover is healthy and new people often bring new ideas and challenge the way we operate, and I would recommend members consider participating on the Executive Committee.

The training program is moving along, we started preliminary conversations with a firm to deliver the revised modules, sadly this was not able to progress which will cause further delays. The first, basic module has been written, and our focus will be to establish a mechanism to provide this in the next 12-months, so watch this space as a new and exciting training module is on the horizon.

The website continues to be very well utilised, and I would encourage every member to search for information, post questions and provide feedback on future development. The site is an excellent tool in disseminating information to members in a timely fashion on everything from when the next training sessions are on and to share information on council's experiences. The amount of discussion and content is pleasing, and I hope that it continues to be used in this respectful and professional way.

Thank you to Andrea Dolan and Ian Clayton.

Andrea, for your tireless work in preparing the conference venue and associated events. Andrea continues to step up her involvement and is invaluable in doing all the hidden but necessary tasks to make the conference a success. Ian, for your invaluable and comprehensive knowledge and support with matters associated with regional NSW councils. I am in awe of the complexities managed by our regional councils, in particular with water and sewer management, thank you to you both.

As previously mentioned, the NSWRP is in great shape due to the dedication and support of all members. I also wish to acknowledge the skill and cooperation of all committee members which is

something we should all be proud of. Without these people and their hard work, the NSWRP would not be as well placed as it currently is.



Andrew Butcher
PRESIDENT

ATTACHMENT 1

Reports by Regional Delegates 2025



Far North Coast Group

Advancing professionalism in rating for the Councils of Ballina Shire • Byron Shire • Clarence Valley • Kyogle Shire •
Lismore City • Richmond Valley • Tenterfield Shire • Tweed Shire

Annual Report 2025 Calendar Year

No meetings held in 2025



Annual Report 2025 Calendar Year

The NSW Revenue Professionals Hunter & Central Coast Group aims to meet online twice a year. During the year, the group also established a Microsoft Teams chat channel, which has proven to be an effective way to maintain ongoing communication on rating matters. Members continue to actively support one another through this platform, as well as via email.

The group has also welcomed visitors from Snowy Monaro Regional Council and appreciates their positive contributions. I would like to acknowledge and thank Chad Blake from Newcastle City Council and Andrew Butcher for their ongoing support, including providing State Executive updates during online meetings and through the Microsoft Teams chat platform.

A wide range of topics were discussed throughout the year, including:

- Sovereign citizens
- Debt recovery and hardship considerations
- Pensioner rebates, including additional voluntary rebates, policies, and procedures
- General revaluation
- Domestic waste management
- ValNet issues
- Stormwater management
- Display homes
- Sub-categorisation of rates for land acquired by corporations for carbon credit projects (e.g. reforestation and soil carbon sequestration)

The next in-person meeting of the group is scheduled for March 2026, following the annual conference.

Elizabeth Fenning
Lake Macquarie City Council (Chairperson)
NSW Revenue Professionals Hunter & Central Coast Group

Annual Report 2025 Calendar Year

The NSW Revenue Professionals Northwest Group aims to meet two to three times per year, which was achieved in 2025. In 2025, meeting locations were rotated between Local Government Areas; however, this presented challenges due to the distances between councils. To address this, a Microsoft Teams option was also made available.

Meetings were in:

- February
- May
- September and
- December.

Some of the items discussed at the meeting throughout the year included:

- Training
- Merchant Fees / Credit card surcharges
- Debt recovery and hardship
- Pensioner rebates Policies
- Software providers
- Smart water meters
- Mortgagee Letters
- General Revaluation
- Trade Waste
- Deregistered companies and untraceable owners
- Domestic Waste Management

Members of the group continue to support each other with phone calls and emails regularly

The group has scheduled the next meeting for March 2026 after the conference.

Emma Murphy - Inverell Shire Council

On behalf of the Northwest Group



Advancing professionalism in rating & revenue for the Councils of Bogan Shire • Bourke Shire • Brewarrina Shire • Broken Hill City • Central Darling Shire • Cobar Shire • Coonamble Shire • Dubbo City • Forbes Shire • Gilgandra Shire • Lachlan Shire • Narromine Shire • Parkes Shire • Walgett Shire • Warren Shire • Warrumbungle Shire • Wellington Shire

Annual Report 2025 Calendar Year

No meetings held in 2025



Annual Report 2025 Calendar Year

The Panorama Group conducted an online meeting on the 18 December 2025 and regular communication was maintained via email and phone between members throughout the year. Rating issues discussed affecting both our individual region and state wide issues including:

- State Executive Updates
- Farmland Rating Review
- Dam Safety Levy & ESL adjustments in the Rate Peg
- NSW Revenue Professionals Conference 2026
- Valuer General Discrepancies
- Debtor Invoices
- B/Pay payments made to incorrect assessments

Thanks to Ian Clayton from Mid-Western Regional Council for providing updates from the State Executive and passing on our concerns/questions to them.

Thanks to the State Executive team for their time, effort and hard work in advancing Professionalism in Rating and Revenue for NSW Local Government. Thanks for making your time available to share your expertise to professional bodies and government departments as required.

Our office bearers for the year were Chairperson: Nicholas Lew and Secretary: Ian Clayton.

Nicholas Lew
Panorama Revenue Professionals

Annual Report 2025 Calendar Year

The RIGWA Group met once during 2025 with an online meeting via Microsoft Teams on 17 September 2025, with the previous meeting being in October 2024.

Although the group had returned to in-person meetings in 2024, some scheduling issues meant that only one online meeting could only fit into the calendar for 2025.

The September 2025 meeting was attended by 23 delegates.

The group was welcomed by the RIGWA Secretary, Matthew Saunders, Rates Manger for Penrith City Council.

Andrew Butcher, NSWRP President and Senior Revenue Accountant with Campbelltown City Council, gave the group an update on behalf of the NSWRP Executive, with updates on the upcoming conference in Tamworth, updates on training, and updates on numerous working groups that have been working with IPART and the OLG in recent times.

The first item on the agenda was a call for any interest for any delegates of RIGWA to become the new Secretary for the RIGWA Group with Matthew Saunders being the Secretary since 2018. As there were no volunteers, Matthew Saunders was endorsed to continue as the Group Secretary.

A presentation was given by Matthew Saunders to the group on a recent sale of land for unpaid rates by Penrith City Council. The presentation focussed on the sale of a long vacant property that was a deceased estate with no plans by any known relatives of the deceased owners to do anything with the property. The property was always overgrown and an eyesore for neighbours. The land was sold successfully at auction in March 2025 with the property going for slightly over the reserve price set for the property. Whilst all opinions were that the long- dilapidated house would have to be demolished, the new owner actually renovated and refurbished the house and had the property re-sold within four months. Matthew recommended to the group to check for any similar properties within their council area that they may be able to sell as this property is one example where there was a positive outcome for the community with a dwelling returned to the housing supply after being vacant for a very long time (almost twenty years).

There was also a brief discussion about continuing sovereign citizens issues with most councils saying they have had encounters with these types of customers.

As is done at all our meetings we did an around the grounds where each council gave details of their current standing in relation to arrears, rate peg, work from home status (or not) and staffing issues. It appeared that most councils had an increase in their rates arrears from the prior year.

The next meeting is planned to be hosted by Blue Mountains Council in early 2026.

Thank you to the RIGWA Group for your continued support of the meetings.

Matthew Saunders
RIGWA Coordinator

Annual Report 2025 Calendar Year

The SEMSRIG group only met once this year which was held in person at Randwick City Council on 11 September 2025.

The meeting was well presented by the majority of the councils within the region and topics that were discussed:

- Issues the Valuer General surrounding VallQ and the experiences the councils were having.
- Pensioner Concession Cards without the mailing address
- Statement of Compliance workpapers, and the errors with dates and formulas ie rounding
- Co-Living vs Boarding Houses concerns over Das applying as boarding house, however operating as co-living. The key issue surrounding waste, and rating classification.
- Notice of Sale Processing and the ability to load the file in from NSW Land Registry.
- Use of Payble
- Annual Payment discounts

Next meeting is scheduled in May 2025 at Sutherland Shire Council.

Dajana Poblete

SOUTH COAST GROUP

*Advancing professionalism in rating & revenue for the Councils of Bega Valley, Eurobodalla •Kiama •Shellharbour •
Shoalhaven •Wollongong*

Annual Report 2025 Calendar Year

The South Coast Group comprises of Wollongong, Shellharbour, Kiama, Eurobodalla, Bega, and Shoalhaven councils.

2025 was another busy year of BAU for the southern councils.

The South Coast group managed to formally meet once in 2025, on 30 September 2025.

Topics of discussion included:

- Val IQ anomalies
- Farmland rating policy and decision-making guidelines
- Rates arrears
- Payments to wrong references

The group informally collaborated and assisted each other during the year in relation to various matters.

The input and guidance of all members is acknowledged over the past 12 months.

Regards

Cherie Muir



Annual Report 2025 Calendar Year

The NSW Revenue Professionals Southern Highlands Group met twice this year in person and through Microsoft Teams. Members continue to actively support one another in-person, as well as via email.

A wide range of topics were discussed throughout the year, including:

- Sovereign citizens
- Debt recovery and hardship considerations
- Pensioner rebates, including additional voluntary rebates, policies, and procedures
- General revaluation
- Domestic waste management
- ValNet issues
- Public places of worship
- ESL
- Training
- State Executive minutes

The next in-person meeting of the group is scheduled for March 2026, following the annual conference.

Wendy Robinson
Queanbeyan-Palerang Regional Council (Delegate)
NSW Revenue Professionals Southern Highlands Group



Advancing professionalism in rating & revenue for the councils of Hornsby • Hunters Hill • Ku-ring-gai • Lane Cove • Mosman • North Sydney • Northern Beaches • Ryde • Willoughby

Annual Report 2025 Calendar Year

The Sydney North Group comprises of Hornsby, Hunters Hill, Ku-ring-gai, Lane Cove, Mosman, North Sydney, Northern Beaches, Ryde and Willoughby Councils.

After a bit of a gap in meetings our group is back on track with a meeting held at Lane Cove in December 2025 and City of Ryde in February 2026.

The meetings generate meaningful discussion and provide an excellent forum to learn from other councils and their different approaches. The networking is invaluable, and it is reassuring to know that support is always available from the group when needed.

As well as the usual items, other subjects discussed included:

- Pension rebates
- Items on rate notices
- Granny Flats and Domestic Waste Fees
- Build to rent apartments
- Non-rateable claims
- SMS notifications
- Electronic notice delivery

Thanks to all members for participating and being actively involved.

Regards

Glenn Fitzgerald